

Application for Employment as a Review Officer

The information that you provide on this form is covered by the Privacy Act 1993 and will only be used for selection and recruitment purposes. Information obtained from referees is also covered by the Privacy Act 1993. All information will be kept confidential.

Please send us your curriculum vitae and cover letter with this form.

1. Please indicate your preferred location(s)

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Note: If you are applying for an advertised vacancy in Te Uepū ā-Motu (Māori immersion reviewing) or Moana Pasefika (reviewing education of Pacific children) please indicate if that is your preference, as well as your preferred location(s).

2. Surname or family name Title

First names

Preferred name

Telephone number

Email address

3. Are you legally entitled to work in New Zealand? (You qualify if you are a New Zealand citizen, have permanent residence status, or appropriate work permit.) Documentary proof may be required.

Yes

No

4. Do you have a criminal record?

Yes

No

Note: If you qualify as an eligible individual to conceal convictions under the Criminal Records (Clean Slate) Act 2004 you may indicate that you have no criminal record, but you are not prevented from stating that you have a criminal record.

If you answered yes, please give brief details.

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5. Do you have a full, current driver's licence?

Yes

No

Please note that if you are appointed as a Review Officer you will be required to drive a car and your driving will be assessed every two years as part of ERO's health and safety policy.

6. Do you have a current teacher's registration?

Yes

No

Registration Number: ----- Expiry date: -----

Note: ERO will need to sight a copy of your teacher's registration and a copy of your current driver's license before making any offer of employment. ERO will also require any potential appointee to a Review Officer role to go through a Police vetting process before an offer of employment can be confirmed.

7. Having read the position statement for the role, and noting aspects of the role such as the level of travel involved, requirement to work in schools and early childhood centres, and the amount of writing/computer use, do you have any disabilities, injuries or medical conditions that may adversely affect your ability to do the job, or that the tasks of this job may aggravate or contribute to?

Yes

No

If you answered yes, please give brief details.

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8. If you are appointed to this position, you will be required to observe the Education Review Office Code of Conduct. You can access the Code at:

<https://www.ero.govt.nz/assets/Uploads/expectations.PDF>

Do you have any issues in complying with this code?

Yes

No

Are you aware of any possible or potential conflicts of interest that may arise if you are appointed to this position in terms of the above statement?

Yes

No

If you answered yes, please give brief details.

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9. Are you a current member of a school board of trustees or involved in the management of an early childhood education service?

Yes

No

Please note that if you are appointed to a position in ERO, you will be unable to continue your involvement.

10. Do you have secondary employment which you would wish to continue should you be appointed to this position?

Yes

No

If you answered yes, please give brief details.

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11. Where did you see this position advertised?

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Declaration

I understand that if I have given incorrect or misleading information, or if I have left out any important information, I may be disqualified from appointment or, if appointed, my employment may be terminated.

Name Date

Referees

Please include the names and contact details of at least three referees who may be contacted to attest to your character and work-related qualities. At least one of these referees must be your current or most recent manager. Your referees will not be contacted without your permission.

Name Contact details

Name Contact details

Name Contact details

Name Contact details